

BOOKMARX Bookkeeping News

Spring 2009

"helping your business grow"

NEWS

ATO tax break

Are you paying off a BAS debt to the ATO? If yes, you are eligible to apply for an interest free payment arrangement. The ATO are offering twelve month interest free payment arrangements to businesses with an annual turnover of less than \$2 million, from now until 30 June 2010. Call the ATO on 132 866 to arrange your interest free payment plan. In some cases, the ATO are also wiping interest recently charged on payment plans currently in place

SPECIAL OFFER

receive one hour's complimentary bookkeeping

From now until the end of the year, Bookmarx are offering one hour's complimentary bookkeeping to current clients, for any successful referrals.

CAN WE OFFER YOU OUR SERVICES

bookkeeping 'health checks'

A bookkeeping 'health-check' is a great way to get a second set of eyes to go over your figures before handing them over to your accountant. Health-checks cover things like GST, superannuation, petty cash, the list goes on. They are also a great way to learn how you maybe able to improve your procedures. Contact us if you would like to book in a health-check.

business plan

Does your business have a business plan? A good plan is like a map, helping you to find the best path to achieving your goals. Setting your business goals helps you to use your time and resources more effectively. By planning ahead, you are more likely to be able to take advantage of business opportunities and anticipate problems. Your business goals should provide a clear picture of the business you will be over the next few years, covering: What products and services you are going to sell, The customer groups and their requirements you will be targeting, the basis of your future success, what will make your customers buy from you rather than your competitors, what business returns are you aiming to achieve.

THOUGHTS FOR THE SEASON

time management

Time is your most precious possession...rich or poor, we all receive the same amount of time. Invest wisely and you will be a success...regardless of how much money you have. Invest poorly, and you will be poor, regardless of how much money you have!

"If you don't respect your time, nobody else will".

recommended reading

From Good to Great by Jim Collins

This book addresses a single question: Can a good company become a great company, and if so, how? Based on a five year research project comparing teams that made a leap to those that did not, *Good to Great* shows that greatness is not primarily a function of circumstance; but largely a matter of conscious choice and discipline. This book discusses concepts like Level 5 Leadership, First Who (first get the right people on the bus, then figure out where to drive it), and the Flywheel.

For further information visit <http://www.jimcollins.com/books.html>

NETWORKING

Each newsletter I will introduce you to a client and their services. This month I will introduce,

Australian Finance Centre

Australian Finance Centre was established by Andrew Salsbury (managing director), with his determined motivation to help Australian citizens achieve one of many lifelong goals - to obtain a home loan.

With over 30 years financial experience and the highest quality loan writers in the industry, they aim to ensure you the client will get the best loan possible to suit your needs. For more information, visit

<http://www.australianfinancecentre.com.au/afc-story.htm>

Please contact Bookmarx for further information on any of these articles.